

CHECKLIST FOR AWAY FIXTURES*(Provided by NSPCC Child Protection in Sport Unit)*

Communication with parents	Pick up times	
	Destination and venues	
	Competition details	
	Kit	
	Other requirements	
Transport	Journey times and stopping points	
	Supervision	
	Suitability, accessibility	
	Drivers checked	
	Insurance	
	Seat belts	
	Adhering to the regulations for the wearing of seat belts	
Supervision and staffing	Ratio of staff to children/young persons	
	Male/female	
	Specialists/Carers	
	Responsibilities	
Emergency Procedures	First aid	
	Specific medical details	
	Reporting procedures	
	Home contact details	
	Children/young person's information	
Insurance	Liability	
	Adequate cover	
Costs	Fares	
	Meals	
Other	Safe sport away cards	